

SUBMITTING ATLAS DATA VIA THE SABAP2 WEBSITE

1. Log in: <http://sabap2.adu.org.za/>
 2. Go to 'Add Data' and select the 'Add a Survey/Card'
- You should see something like this:

Add a new survey card.

Header Observers Species Change Protocol Submit Delete

Edit the header information of the card (* are required fields)

Card number

Protocol*
Adhoc

Observer*
17630

Pentad*
DDMM_DDMM

Start Date*
yyyy/mm/dd

End Date*
yyyy/mm/dd

Start Time*
HHMM

Hourly Totals

1	2	3	4	5	6	7	8	9	10
0	0	0	0	0	0	0	0	0	0

Total Hours Observing*
0

Total Species Observed*
0

Includes Nights?

All Habitats Covered?

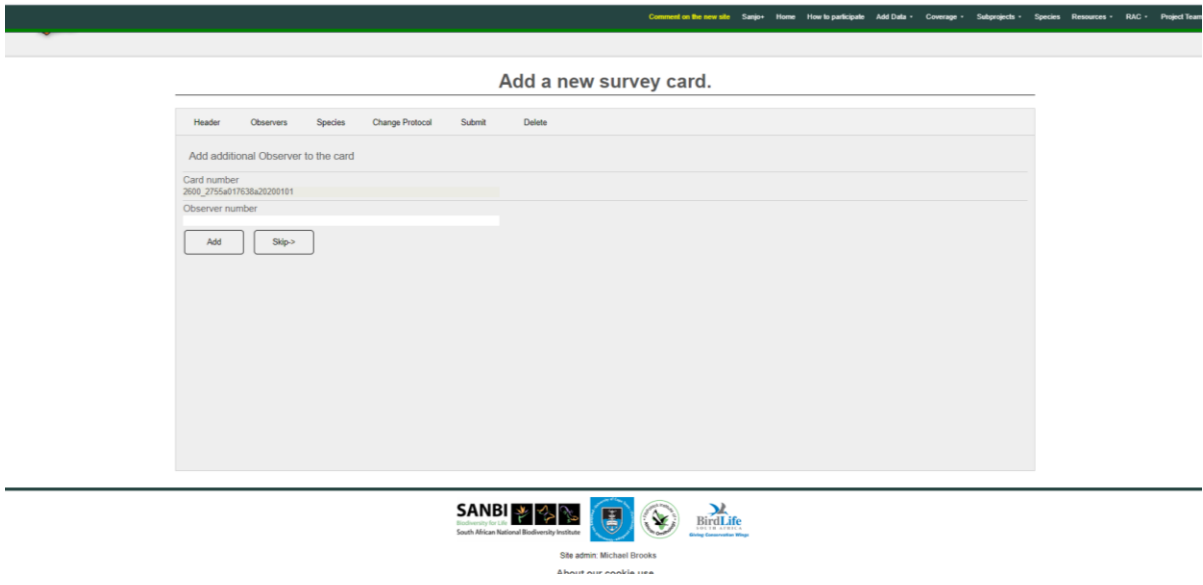
Save and Add Observers->

Explanation of a few terms:

Protocol: PDF detailing the difference between adhoc and full protocol here:
<http://sabap2.adu.org.za/media/document#pgcontent>

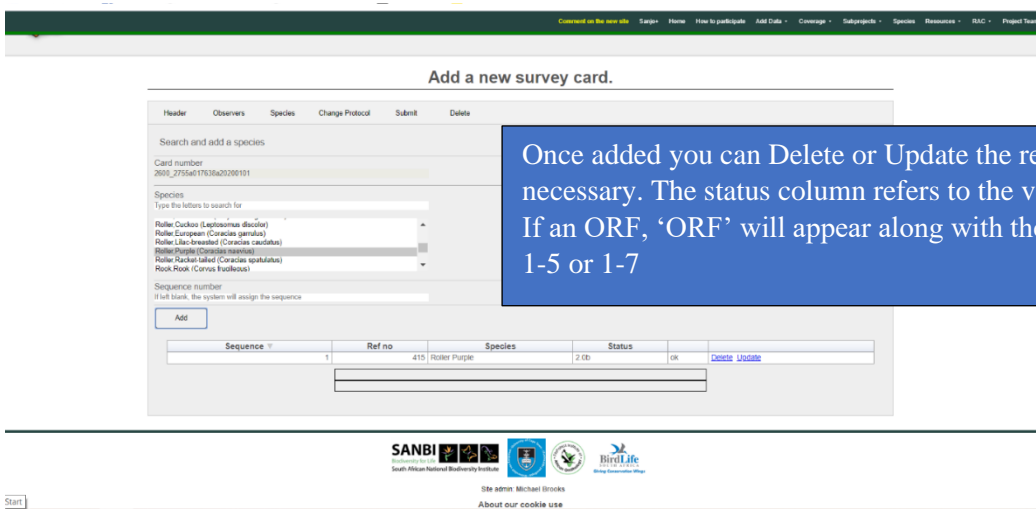
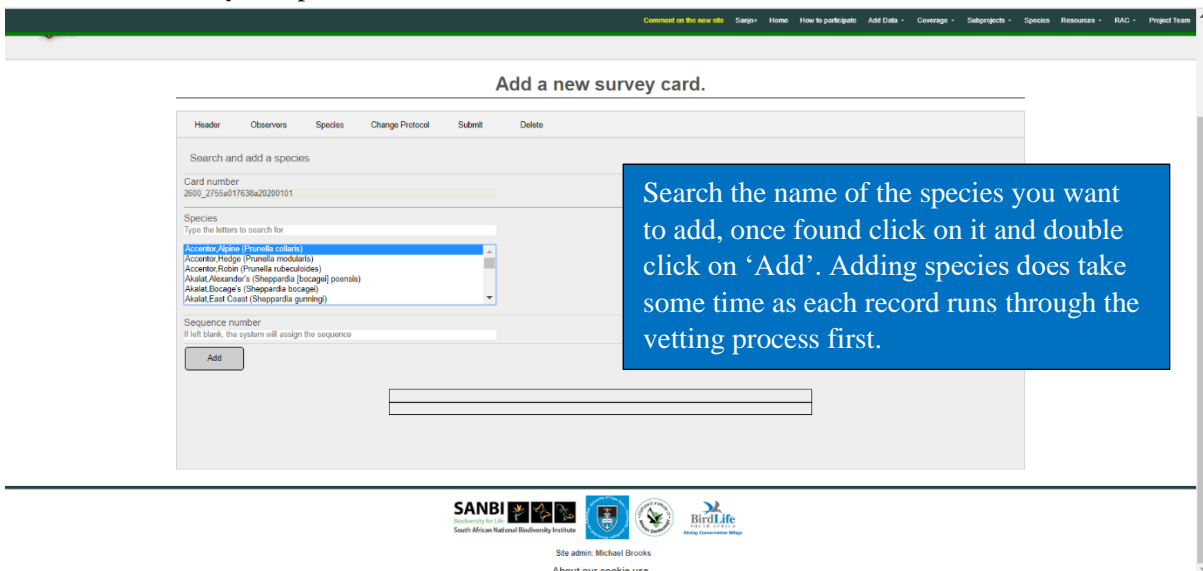
Pentad number: if you are not sure how what pentad you atlated, please have a look at the coverage maps on the website to find the number of pentad you surveyed.

3. After you select 'Save and Add Observers' this screen will appear:



Add or Skip as appropriate.

4. Now add your species:



5. Once you've added all your species select 'Submit'.
6. If you later realise that you have recorded an incorrect species on your list, fear not. Please read the 'How_to_update_or_delete_a_species_on_submitted_cards.pdf' document under 'Resources' - <http://sabap2.adu.org.za/media/document#pgcontent> to learn how to fix this error.

Well done! You've successfully uploaded a card!